



142 Hanley Industrial Court
 St. Louis, Missouri 63144
 314-535-8133 800-395-5366 Fax 314-535-8159

RETURN & EXCHANGE FORM

Prior Authorization Required Before Processing Returns. Call for assistance if needed.

1. Fill out this return form as completely as possible.
2. Indicate if you require a credit (refund), or exchange.
3. Box and return your order using the Shipping Label printed at the bottom of this form, and return through UPS or USPS insured mail for guaranteed delivery.

Name	
Department or Agency	
Address	
City / State/ Zip	
Daytime Phone	

Original Order Number

Leon Uniform Company
 142 HANLEY INDUSTRIAL COURT
 ST. LOUIS, MO 63144
 (314) 535-8133

Select	Exchange Credit
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Look on your original packing slip for a number that appears like the sample to the RIGHT.

P A C K I N G S L I P		
Order Date	Order#	Page
7/14/09	199674	1



Card	MC VISA DISC AX
Acct No.	
Exp Date	
CVV	

Credit Card Customers: Credit Card information is required for credit or amount of exchange exceeds original purchase

Reason For Return

Merchandise Being Returned

Vendor Ref Number	Item Description	Qty	Size

Please Exchange For

Vendor Ref Number	Item Description	Qty	Size

From:	Ship to LEON UNIFORM COMPANY ATTN: <i>RETURNS</i> 142 HANLEY INDUSTRIAL COURT ST. LOUIS, MO. 63144
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